

April 1, 2020

How to update your achievement information in researchmap using TRIOS

We, the University of Tsukuba, manages achievement information using TRIOS. However, since reviewers of KAKENHI may use researchmap for evaluating your proposals, we need to configure TRIOS to update data in researchmap. These slides explain how to do it.

TRIOS Support Desk

To update users' achievement information in researchmap using TRIOS

- Step 1: Check [Provide information to researchmap] box p. 3
- Step 2: Set [open] status individually for each record to "RM open". p. 4
- Step 3: Confirm [open] status using achievement list. p. 5
- Step 4: Set default settings for [open] status p. 6

Once a month, users' achievement information (already confirmed by the researcher) will be transferred to researchmap.

Step 1: Check [Provide information to researchmap] box

Login to the TRIOS, select Basic information menu from Function select, and put a check in the [Provide information to researchmap] box. Finally push submit button.

The screenshot shows the 'Basic information' page in the University of Tsukuba researcher information system. The page is titled 'Basic information' and includes a navigation menu on the left with 'Basic information' selected. The main content area displays the researcher's details: Name (筑波 太郎 / ツクバ タロウ / Tsukuba Taro), Affiliation, Employment date (2016-04-01), Official title (Assistant Professor), Sex (Male), Birth date (1990-01-01), Employee Code (00000), and KAKEN ID (56784321). The 'Provide information to Researchmap' checkbox is checked. There are also dropdown menus for 'RM not provide', 'RM not open', and 'Degree'. A 'Submit' button is at the bottom left. A 'NO IMAGE' placeholder is visible on the right side of the page.

- * If there is no check in [Provide information to researchmap] box, no information will be provided to researchmap.
- * Please confirm that your KAKEN ID is displayed.

Step 2:

Set [open] status individually for each record to "RM Open", which will send information to researchmap. (This sample is Bibliographic information screen)

筑波大学 University of Tsukuba 研究者情報システム Log out | Japanese

Function select
is operating

Researcher information
Basic information
Career
Academic background
Degree
Research fields
Research keywords
Research projects (competitive research funds)
Licenses and qualifications
Academic societies
Honors & Awards
Research achievements
Waiting confirmations(0)
Research achievements (26)
Create new achievement
Order by
Search
Educational and social activities
Teaching
Other educational activities
Talks
Academic activities
University Management
Others activities
Individual settings
From administrator(0)
Agent setting
Data export
Help

Home > 【テスト】 テスト論文1

【テスト】 テスト論文1
Bibliographic information
* marked fields are required.

Achievement Sub Class	journal article	Language	japanese
Data Source	Original	Peer review*	Reviewed
Article Title(original language)*	【テスト】 テスト論文1		
Article Title(English)	テスト		
Journal Title(original language)*	【テスト】 テスト雑誌1		
Journal Title(English)			
Publisher(original language)			
Publisher(English)			
Publisher Address			
ISSN	ISBN	Volume	Issue
Start page	End page	Page Count	
Publish Date*	2017-05 Format: YYYY-MM		
Funding Agent and Number			
DOI	ISI ID	Article Number	PubMed ID
Abstract(original language)			
Abstract(English)			
Author Keywords(original language)			
Author Keywords(English)			
Note			
Open	<input checked="" type="checkbox"/> Open RM not provide		
Related conference			

Submit Cancel

Step 3: Confirm [open] status from the achievement list.

Select [Order by] of Research achievements from [Function select] to confirm the status of the records. Change the status if needed. Finally push Done button.

The screenshot shows the 'Opened achievement list' page. On the left, the 'Function select' menu has 'Order by' circled in red. The main area displays a list of achievements with columns for 'Achievement Class', 'Article', and 'Sort'. On the right, a 'Show row weights' panel is visible, containing a table of status controls for each row. The table has two columns: 'Open' (checkbox) and 'RM' (dropdown menu). The 'Open' column contains checkboxes, and the 'RM' column contains dropdown menus with 'open' or 'not open' selected. A red box highlights this entire control panel.

Open	RM
<input checked="" type="checkbox"/>	open
<input checked="" type="checkbox"/>	open
<input checked="" type="checkbox"/>	open
<input checked="" type="checkbox"/>	open
<input type="checkbox"/>	not open
<input checked="" type="checkbox"/>	open
<input checked="" type="checkbox"/>	open
<input checked="" type="checkbox"/>	open
<input checked="" type="checkbox"/>	open
<input checked="" type="checkbox"/>	open

Step 4: Set default settings for [open] status

Select [Individual setting] screen from Function select, set [RM open] for Default public/private setting for researchmap. Finally push submit button.

Home > Individual setting

Individual setting

Basic settings

Pen name

Set default public/private setting of achievements to "public" When a coauthor's achievement has been registered or confirmed, your achievement is also automatically registered. Please set the default setting to "private" if you don't want to open the achievement until you confirm it.

Default public/private setting for Researchmap RM open

Recieve repository registration request mail

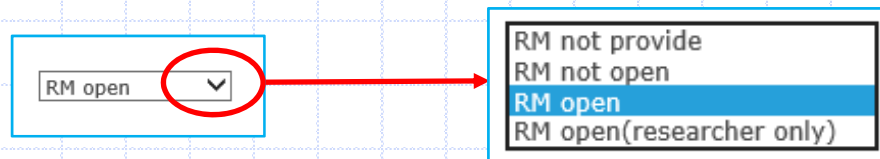
Display separately refereed academic journal / refereed international conference papers from other articles in "Researchers list"

Do not display other articles in "Researchers list"

- * After this setting, all achievement records will be made available to researchmap [RM open].
- * Achievement information in waiting for confirmation will not be provided to researchmap.

Open status for researchmap

Open status for researchmap



RM not provide : Do not provide any information to researchmap

RM not open : Provide information to researchmap but not open to public

RM open : Provide information and open to public

RM open (researcher only) : Provide information to researchmap and open only to researcher

* To set your achievement information open to public from researchmap, the open status must be [Rm open].

To allow TRIOS to override existing information in researchmap

If you want to update your researchmap with TRIOS information, log in to researchmap, select your settings, select Permission Setting, and select Allow Editing. Finally press the OK button.

This is the screen of researchmap site

The collage consists of four screenshots from the researchmap website, illustrating the steps to allow TRIOS to override existing information:

- Top-left screenshot:** Shows the user profile page for Taro Tsukuba. The 'Settings' button in the top right corner is circled in red.
- Bottom-left screenshot:** Shows the 'Permission setting' menu item circled in red in the left sidebar.
- Top-right screenshot:** Shows the 'Permission setting' page. The 'Allow editing' radio button under 'Institutional support staff' is circled in red.
- Bottom-right screenshot:** Shows the 'OK' button circled in red at the bottom of the 'Permission setting' page.

* All achievement information linked from TRIOS, such as articles, books, and presentations, will be updated with the latest TRIOS information.

Note:

- ◆ Restrictions on updating information
 - Regarding the update of research achievements, research achievement information that has been updated at least once on the researchmap by AI, the researcher himself or his agent, co-author is not updated.
 - Deleting the research achievement of TRIOS does not delete the information of researchmap.

- ◆ Use correct e-mail address
 - tsukuba.taro.xy@u.tsukuba.ac.jp
 - × tsukuba.taro.xy@u.tsukuba.ac.jp (Do not use Kanji-code)
 - × tsukuba.taro.xy _at_ u.tsukuba.ac.jp

- ◆ Use a full URL
 - <http://www.tsukuba.ac.jp/>
 - × www.tsukuba.ac.jp/

Contact:

- ◆ TRIOS Support Desk
e-mail: trios@un.tsukuba.ac.jp