

April 1, 2023

# How to update your achievement information in researchmap using TRIOS

We, the University of Tsukuba, manages achievement information using TRIOS. However, since reviewers of KAKENHI may use researchmap for evaluating your proposals, we need to configure TRIOS to update data in researchmap. These slides explain how to do it.

TRIOS Support Desk

## To update users' achievement information in researchmap using TRIOS

- Step 1: Check [Provide information to researchmap] box p. 3
- Step 2: Set [open] status individually for each record to "RM open". p. 4
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- Step 4: Set default settings for [open] status p. 6

Once a month, users' achievement information (already confirmed by the researcher) will be transferred to researchmap.

# Step 1: Check [Provide information to researchmap] box

Login to the TRIOS, select Basic information menu from Function select, and put a check in the [Provide information to researchmap] box. Finally push Update button.

筑波大学 研究者情報システム

Tasks Logout 日本語

Function select

is operating

Researcher information

Basic information

Career

Academic background

Degree

Research fields

Research keywords

Research projects(competitive research funds)

Licenses and qualifications

Academic societies

Honors & Awards

Research achievements

Waiting confirmations(0)

Research achievements(0)

Create new achievement

Order by

Search

Educational and social activities

Teaching

Other educational activities

Talks

Academic activities

University Management

Others activities

Individual settings

### Basic information

筑波 峰子/ツクバ ミネコ/Tsukuba Mineko

Provide information to researchmap

10 items/page

NO IMAGE

Affiliation	Faculty of Humanities and Social Sciences
Employment date	2022/4/1
Official title	Associate Professor
Sex	Female <input type="checkbox"/> Open
Birth date	1980-04-01 <input type="checkbox"/> Open
Employee Code	12345678
ORCID	<input type="text"/>
KAKEN ID	<input type="text"/> <input type="checkbox"/> Open
Pen name	<input type="text"/>
Pen name(alphabetical character)	<input type="text"/>
Researcher picture	ファイルの選択 ファイル...いません <input type="checkbox"/> Open
Other	Other affiliation RM Pub <input type="text"/> Degree RM Pub <input type="text"/>

RM not open

RM not provide

Update

URL

\* If there is no check in [Provide information to researchmap] box, no information will be provided to researchmap.

## Step 2:

Set [open] status individually for each record to "RM Open", which will send information to researchmap. (This sample is Bibliographic information screen)

筑波大学 University of Tsukuba 研究者情報システム Tasks Logout 日本語

Function select  
is operating

Researcher information  
Basic information  
Career  
Academic background  
Degree  
Research fields  
Research keywords  
Research projects(competitive research funds)  
Licenses and qualifications  
Academic societies  
Honors & Awards  
Research achievements  
Waiting confirmations(0)  
Research achievements(32)  
Create new achievement  
Order by

### 【テスト】テスト論文4

#### Bibliographic information

Achievement Sub Class: journal article Language: japanese

Data Source: Original Peer review: No reviewed

Article Title(original language): 【テスト】テスト論文4

Article Title(English):

Journal Title(original language): 【テスト】テスト学術雑誌2

Journal Title(English):

Publisher(original language):

Author:

Author Keywords(English):

Note:

Related conference:

Open  Open  RM open

Update Cancel

#### Author information

# Step 3: Confirm [open] status from the achievement list.

Select [Order by] of Research achievements from [Function select] to confirm the status of the records. Change the status if needed. Finally push Done button.

The screenshot shows the 'University of Tsukuba 研究者情報システム' interface. The 'Function select' dropdown is set to 'is operating'. The 'Order by' dropdown is set to 'Peer reviewed article'. The main content area displays a list of research achievements with columns for 'Achievement Class', 'Sort', and a status menu. The status menu for each record includes 'Peer review' and 'Open' checkboxes, and an 'RM open' dropdown. The 'Order by' option in the left sidebar is circled in red.

Achievement Class	Peer reviewed article	Sort	Peer review	Open	RM open
↑↓	A Prototype System of Sustainable Community Memory Archive for Public Libraries [INFO]	Matsubayashi, Mamiko;Uda, Norihiko;Joho, Hideo;Mizoue, Ch...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	RM open
↑↓	National Culture Differences in Reactions toward Rewards on Problem-solving Performance [INFO]	Naghsh, Fatemeh, Azadi;Suzuki, Kanae;Toshimori, Atsushi	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	RM open
↑↓	Factors affecting problem-solving behavior: Emotions and Motivation in a Gamified Reward Experiment [INFO]	Naghsh, Fatemeh Azadi;Toshimori, Atsushi	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	RM open
↑↓	The effects of personality traits on smartphone dependency and loneliness: A study of university students in Japan [INFO]	Ye, Shaoyu;Toshimori, Atsushi;Horita, Tatsuya	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	RM open
↑↓	Causal relationships between media/social media use and Internet literacy among college students: Addressing the effects of social skills and gender differences [INFO]	Ye, Shaoyu;Toshimori, Atsushi;Horita, Tatsuya	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	RM open
↑↓	大学生のメディア/ソーシャルメディア使用とネット・リテラシーとの因果関係、及び社会的スキルと性別の効果 [INFO]	叶, 少瑜; 歳森, 敦; 堀田, 龍也	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	RM open
↑↓	Understanding Undergraduate Students' Information Practices in Collaborative Work in Face-to-Face and Online Settings [INFO]		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	RM open

## Step 4: Set default settings for [open] status

Select [Individual settings] screen from Function select, set [RM open] for Default public/private setting for researchmap. Finally push Update button.

### Individual settings

#### Basic settings

Set default public/private setting of achievements to "public"

Default public/private setting for researchmap RM open

If this is checked, then your achievements that your co-author has registered or confirmed, will open to public via KENKYUUSHA-SOURAN without your confirmation.

Recieve repository registration request mail

Display separately refereed academic journal / refereed international conference papers from other articles in "Researchers list"

Do not display other articles in "Researchers list"

Update

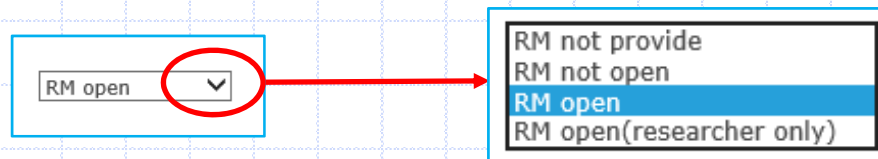
#### IDs to identify the person(internal use only)

\* After this setting, all achievement records will be made available to researchmap [RM open].

\* Achievement information in waiting for confirmation will not be provided to researchmap.

# Open status for researchmap

## Open status for researchmap



RM not provide : Do not provide any information to researchmap

RM not open : Provide information to researchmap but not open to public

**RM open : Provide information and open to public**

RM open (researcher only) : Provide information to researchmap and open only to researcher

**\* To set your achievement information open to public from researchmap, the open status must be [Rm open].**

# To allow TRIOS to override existing information in researchmap

If you want to update your researchmap with TRIOS information, log in to researchmap, select your settings, select Permission Setting, and select Allow Editing. Finally press the OK button.

## This is the screen of researchmap site

The image displays three sequential screenshots of the researchmap website interface for user Taro Tsukuba, illustrating the steps to reach the permission settings.

- Top Screenshot:** Shows the user's profile page. The 'Settings' button in the top navigation bar is circled in red. A red arrow points from this button to the middle screenshot.
- Middle Screenshot:** Shows the 'Account setting' page. The 'Permission setting' option in the left sidebar is circled in red. A red arrow points from this option to the bottom screenshot.
- Bottom Screenshot:** Shows the 'Permission setting' page. The 'Allow editing' radio button under 'Institutional support staff' is circled in red. Another red arrow points from this button to the 'OK' button at the bottom of the page, which is also circled in red.

\* All achievement information linked from TRIOS, such as articles, books, and presentations, will be updated with the latest TRIOS information.



## Note:

- ◆ Affiliation, Official title, name, Sex, Birth date, and e-mail address are essential information for linking researchmap, so they are inevitably provided to researchmap. However, gender and date of birth will not be published on researchmap.
- ◆ Restrictions on updating information
  - Regarding the update of research achievements, research achievement information that has been updated at least once on the researchmap by AI, the researcher himself or his agent, co-author is not updated.
  - Deleting the research achievement of TRIOS does not delete the information of researchmap.
- ◆ Use correct e-mail address
  - tsukuba.taro.xy@u.tsukuba.ac.jp
  - × tsukuba.taro.xy@u.tsukuba.ac.jp (Do not use Kanji-code)
  - × tsukuba.taro.xy\_at\_u.tsukuba.ac.jp
- ◆ Use a full URL
  - <http://www.tsukuba.ac.jp/>
  - × [www.tsukuba.ac.jp/](http://www.tsukuba.ac.jp/)

## Contact:

- ◆ TRIOS Support Desk  
e-mail: [trios@un.tsukuba.ac.jp](mailto:trios@un.tsukuba.ac.jp)